The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> M.C. DAS COLLEGE, SONAI

1.2 Address Line 1

> P.O.-SONAIMUKH

Address Line 2

> DIST.-CACHAR (ASSAM)

City/Town

> SILCHAR

State

> ASSAM

Pin Code

> 788119

Institution e-mail address

> mcdcollege1972@gmail.com

Contact Nos.

> 03842-274634 / 03842-274432

Name of the Head of the Institution:

> DR. BAHARUL ISLAM LASKAR

Tel. No. with STD Code:

> 03842-274432

Mobile:

> 9435988843

Name of the IQAC Co-ordinator: SABIR AHMED CHOWDHURY

Mobile: 09707476841

IQAC e-mail address: mcdiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   ASCOGN12004

1.4 **NAAC Executive Committee No. & Date:**   Date: 04-11-2004
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.mcdcollege.org.in

Web-link of the AQAR: http://www.mcdcollege.org.in/IQAC/AQAR 2012-13.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.00	2004	2009
2	2nd Cycle	Nil	Nil	Nil	Nil
3	3rd Cycle	Nil	Nil	Nil	Nil
4	4th Cycle	Nil	Nil	Nil	Nil

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   18-01-2005

1.8 **AQAR for the year** *(for example 2010-11)*   2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____NIl_____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ Nil _____ (DD/MM/YYYY)
  iii. AQAR_____ Nil_____ (DD/MM/YYYY)
  iv. AQAR_____ Nil_____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑ Men ☐ Women ☐

                  Urban ☐ Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

             Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

> Science & Commerce Stream are in the affiliated stage. Hindi & Arabic programmes of Arts stream are also in the affiliated stage.

1.12 Name of the Affiliating University *(for the Colleges)*   ASSAM UNIVERSITY, SILCHAR

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   N/A

University with Potential for Excellence   N/A   UGC-CPE   N/A

DST Star Scheme   N/A   UGC-CE   N/A

UGC-Special Assistance Programme   NIL   DST-FIST   NIL

UGC-Innovative PG programmes   NIL   Any other (*Specify*)   NIL

UGC-COP Programmes   YES   Fishery & Acqua culture

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   Nil

2.4 No. of Management representatives   01

2.5 No. of Alumni   Nil

2. 6 No. of any other stakeholder and
     Community representatives   Nil

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   Nil

2.9 Total No. of members   10

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   Faculty   02

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | 02 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | Nil |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International | Nil | National | Nil | State | Nil | Institution Level | Nil |

(ii) Themes | Nil |

2.14 Significant Activities and contributions made by IQAC

> Under the initiative of the IQAC infrastructural development got momentum. Besides various communities beneficial programmes were arranged in and outside the College which are in conformity with the mission and vision of the College.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached in Annexure 01	Attached in Annexure 02

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | ✓ | No | |

Management | ✓ | Syndicate | | Any other body | |

Provide the details of the action taken

> The AQAR was approved by the Governing body of the College.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	08	Nil	Nil	Nil
PG Diploma		Nil	Nil	Nil
Advanced Diploma		Nil	Nil	Nil
Diploma		Nil	Nil	Nil
Certificate	01	Nil	03	Nil
Others	Nil	Nil	03	Nil
Total				

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08 + 02 (self financing)
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ✓
     (On all aspects)

   Mode of feedback   :   Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	15	05	Nil	04

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

00		00		04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	01	Nil
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days
      during this academic year

173

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

Nil

2.10 Average percentage of attendance of students

68%

2.11 Course/Programme wise
    distribution of pass percentage :

2012-2013

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TDC 6th Semester (Arts)	151	01 (G-A)	03 (G-A)	18 (Gr-c)	08(Gr-D)	19.87
TDC 6th Semester (Science)	05	Nil	Nil	01(Gr-c)	01(Gr-D)	40
TDC 6th semester (Commerce)	07	Nil	01(B)	01(Gr-c)	Nil	28.57

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	Nil	13	00
Technical Staff	20	Nil	19	15

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The IQAC constants inspire the faculty to pursue Research programme by providing possible information from respective field.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	01	01	03
Outlay in Rs. Lakhs	Nil		1,15,000.00	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range [ ]   Average [✓]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2012-13	UGC	1,15,000/-	1,15,000/-
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No. | Nil | Chapters in Edited Books | 01 |

ii) Without ISBN No. | Nil |

3.8 No. of University Departments receiving funds from

UGC-SAP | N/A | CAS | N/A | DST-FIST | N/A |

DPE | N/A | DBT Scheme/funds | |

3.9 For colleges   Autonomy | Nil | CPE | Nil | DBT Star Scheme | Nil |

INSPIRE | Nil | CE | Nil | Any Other (specify) | UGC |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	01
Sponsoring agencies	Nil	Nil	Nil	Nil	ACTA

3.12 No. of faculty served as experts, chairpersons or resource persons | Nil |

3.13 No. of collaborations   International | Nil | National | Nil | Any other | Nil |

3.14 No. of linkages created during this year | Nil |

3.15 Total budget for research for current year in lakhs :

From Funding agency | UGC | From Management of University/College | Nil |

Total | 4,60,000.0 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
   who are Ph. D. Guides

00

   and students registered under them

00

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil   SRF N il   Project Fellows Nil   Any other   Nil

3.21 No. of students Participated in NSS events:

University level N/A   State level N/A

National level Nil   International level Nil

3.22 No. of students participated in NCC events:

University level Nil   State level Nil

National level Nil   International level Nil

3.23 No. of Awards won in NSS:

University level Nil   State level Nil

National level Nil   International level Nil

3.24 No. of Awards won in NCC:

University level N/A   State level N/A

National level N/A   International level N/A

3.25 No. of Extension activities organized

University forum | Nil   College forum | ✓

NCC | Nil   NSS | 02   Any other | Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- As detailed under item 17 of 2009-2010

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	94000 sq. ft.	25000 sq. ft.	DHE & UGC	96500 sq. ft.
Class rooms	50000 sq. ft.	1000 sq. ft.	DHE	51000 sq. ft.
Laboratories	4200 sq. ft.	Nil	Nil	4200 sq. ft.
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	46	66	UGC	112
Value of the equipment purchased during the year (Rs. in Lakhs)	1963919.00	17,65,766/-	UGC	3729685/-
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

Computerisation of the Office and Library has been completed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7117	31,19,311.00	200	75,000.00	7317	31,94,311.00
Reference Books	1070	7,88,000.00	90	13,800.00	1160	8,01,800.00
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	14	16350.00	Nil	Nil	15	16350.00
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	`Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	00	04	01	13	08	00	04
Added	05	00	01	00	02	01	00	01
Total	35	00	05	01	15	09	00	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Basic programme is conducted for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT   65,000/-

ii) Campus Infrastructure and facilities   38,10,960/-

iii) Equipments   17,65,766/-

iv) Others   4,05000/-

Total :   60,46,726/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Under the initiative of the IQAC the counselling and guidance cell arranges counselling programmes from time to time by inviting expert from Industries and other fields. The IQAC also arranged computer literacy programmes to attract students attraction to the importance of computer literacy.

5.2 Efforts made by the institution for tracking the progression

> Internal Assessment in the form of Unit Test is conducted at scheduled intervals. Records are maintained regarding the achievement of students and necessary coaching is provided through tutorial classes for improvement in the concerned area.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
800	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
408	51

Women

No	%
392	49

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
400	135	10	100	Nil	645	450	150	20	180	Nil	800

Demand ratio   Dropout % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET `N/A` SET/SLET `N/A` GATE `N/A` CAT `N/A`

IAS/IPS etc `N/A` State PSC `Nil` UPSC `Nil` Others `Nil`

5.6 Details of student counselling and career guidance

> To make its students employment ready and skilled to match the rigorous demand of the employment market the career guidance cell arranged counselling programme towards the beginning and end of the session.

No. of students benefitted `65`

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

`Nil`

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level `Nil` National level `Nil` International level `Nil`

No. of students participated in cultural events

State/ University level `Nil` National level `Nil` International level `Nil`

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level `Nil` National level `Nil` International level `Nil`

Cultural: State/ University level `1` National level `Nil` International level `Nil`

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	7,500.00
Financial support from government	10	22,750/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed:
 Cold drinking water facility was ensured with the purchase of a water cooler which was a longstanding demand of the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To give a practical shape of the concept of "man making education" enshrined in the Gandhian philosophy and facilitate rural students especially the SC, St and minorities and above all the rural female learners to have access to higher education, the founding fathers invested their all out efforts that initially resulted in getting the foundation stone of the College laid on the 28th day of August 1972. Since then the College has the sustained vision of providing access to higher education to the students of the rural community who were devoid of academic faculties of their urban counterpart. The College Also cherishes a vision of providing access to higher education to the women of this remote part of Barak Valley, backward both from the economic and educational point of view. The College can now boost of reaching its desired goal as the present boy-girl student ratio continues to be in favour of girl students. The existing boy-girl student ratio is 48:52 which is undoubtedly a conspicuous achievement of a rural institution located in an area steeped in poverty, ignorance and illiteracy.

The vision and mission of the College can be summarised as follows;-

- To transform in to action the concept of "man making education"
- To impart quality education among the rural students by inculcating the moral and aesthetic aspect of education.
- To extend every possible assistance to students belonging to the non creamy layer to get them established in the prevailing extremely competitive society.
- To fight against discrimination based on gender, language and religion and help establishing a harmonious and enlighten society of mutual co existence.
- To help its students to discover and tap their dormant potential to become properly integrated personalities who will emerge as responsible and productive citizen of the country.

6.2 Does the Institution has a management Information System

Nil

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

The University prescribed curricula offer very limited scope for evolving self innovative practices for curricular development. However the institution has introduced feedback method in the class room to supplement the deficiencies.

6.3.2 Teaching and Learning

At the beginning of every semester after a comprehensive department review of topic allocation to the teaching faculty fresh allotment of topics are made taking into account their areas of specialisation.

6.3.3 Examination and Evaluation

The examination and the subsequent evaluation process are maintained strictly in conformity with the university guideline.

6.3.4 Research and Development

The IQAC constantly inspires the faculty to undertake Research Project which has yielded positive result. So far three Minor Research project have already been completed by the faculties and one MRP is going on at present.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Full automation of the library is under process. C.C. cameras have been installed to detect and keep constant vigil over the utilization of the reading room attached to the library by the students and the faculty.

6.3.6 Human Resource Management

Under the initiative of the IQAC the counselling and guidance cell arranges counselling programmes from time to time by inviting expert from Industries and other fields. The IQAC also arranged computer literacy programmes to attract students attraction to the importance computer literacy

6.3.7 Faculty and Staff recruitment

One Junior Assistant has been recruited in the current session

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admission Committee comprising of senior and well experienced faculty managed the entire admission process. The selection is made strictly on merit. However for Honours students' admission test is taken to select meritorious student only

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Scholarship- OBC/SC/ST/Minority. Conveyance/House Rent is paid to the students coming beyond 10 km distance from the institution. The fund is made available by the UGC.

6.5 Total corpus fund generated

Rs. 21,88,000.00

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	N/A
Administrative	Nil	Nil	Yes	Chartered Accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes N/A   No N/A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

As the Alumni Association actively works to connects it old students with its . To ensure their involvement more effective the IQAC arrange meeting with them at least once a year.

6.12 Activities and support from the Parent – Teacher Association

By its active role and persistent support in upgrading the academic performance of the College the parent teachers association happens to be one of the important stake- holders of the College administrative set up. The parents use to external their helping hands whenever the College faces any crisis- administrative or academic and the bond of the College and the parents getting stronger and strong day by day which is a clear indication that the commitment of the institutions towards social development is getting due recognition.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Medicinal plants like Tulsi, Neem, and Arjun have been planted and the students havebeen appraised of the importance of their medicinal value.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Local public representatives have been involved in the management which has helped the administration to run the institution smoothly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Barring a few items the plan of action for the year 2012-2013 was approved by the Governing Body and accordingly gradual execution of the plan was undertaken.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Afforestation programme in villages was arranged by the NSS unit of the College.

2. The College has a tradition of involving the local people in almost all extracurricular programme. In the current session the death Anniversary of Mahatma Gandhi was observed as non-violence day and the local people were invited on the occasion. The speech delivered by them on the Principle of non-violence was really commendable.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Awareness programme on environmental pollution was held on World Environment Day. Officials from District Forest Department delivered speech on concerned topics highlighting the global threat to environment and suggested remedial measures to be practiced by the people in general and the student community in particular.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

Attached in Annexure 04

Name _Sabir Ahmed Chowdhury_   Name _Dr. Baharul Islam Laskar_

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Plan of action

1. Improvement of facilities in existing premises of the College. The following items have been prioritized for existing infrastructural development.

(i) To complete the construction of Indoor Sports building.

(ii) To construct well furnished IQAC room.

(iii) To construct additional class room.

(iv) To procure necessary furniture for class room, office library and Teachers' Common Room.

2. Improvement in teaching method and aids.

(i) To make advertisement for appointment of full pledged Principal.

(ii) To fill up the vacant post of Jr. Asstt.

(iii) To make arrangement for Educational Tour.

(iv) To publish College magazine for the session 2011-12.

(v) To conduct Annual Sports and Youth Festival.

(vi) To purchase some equipment like Inverter, battery, UPS, Printers, Laptop, LCD TV, Refrigerator, Water Cooler, Scanner etc.

(vii) To procure necessary laboratory equipments

Achievements

Improvement of infrastructure

a. The construction of the Indoor Sports Building has nearly been completed except painting and some minor works. The three storied building has added beauty to the existing College premises.

b. A well equipped IQAC room has been constructed. The room is provided with internet facility highly necessary for conducting the activities of the cell.

c. A RCC class room has been constructed in the East Block with provision for construction of 1st and 2nd floor at the earliest possibility.

d. 10 nos. of Steel made chair and 08 nos. of almirah have been purchased. The Teachers' Common Room have been provided with 10 nos. of chair.

Improvement of teaching method and aids.

a. In the very beginning of the session advertisement was made for appointment of full-fledged Principal of the College and Dr. Baharul Islam Laskar, former Associate Prof. in the Deptt. of Economics, Govt. Aizawl West College was appointed as full-fledged principal of the College.

b. Consequent upon the sudden and pre-matured death of the Jr. Asstt. of the College the post fell vacant. To fill up the vacancy advertisement was made and a new Jr. Asstt. has been appointed. The appointment has redressed the crisis of employee for the concerned table of the College office.

c. The College use to publish its Annual mouthpiece 'Prantashree' regularly baring a few exceptions owing to unavoidable circumstances. The College magazine for the current session was published in due time. The magazine of the current session is voluminous and bears an attractive look as sufficient fund was provided by the state govt. for the prestigious publication.

d. The College received a grant of Rs. 2.00 lakh from the state govt. to undertake educational tour. Arrangement was made accordingly for trip to Shillong, the Capital of Meghalay. A team

comprising 40 students and 5 teachers undertook a two-day trip to Shillong, the enchanting city of the North-East. The team visited Cherapunji and some other tourist spots of Meghalaya.

e. The annual sports and youth festival were arranged towards the end of December amidst enthusiastic participation of the students in various sports events. The whole College had a festive look during the three-day youth festival.

f. As per plan checked out of the beginning of the session the following items/equipments were purchased to be added to the existing infrastructure. The entire expenditure was received from the UGC.

The newly purchased item/equipments are as follows-

1. 02 nos. of inverter.

2. 04 nos. of battery.

3. 20 nos. of UPS.

4. 05 nos. of Printers.

5. 02 nos. of laptop.

6. 05 nos. of LCD TV.

7. 02 nos. of Refrigerator.

8. 01 no. of Voltas Water Cooler.

9. 20 nos. of Desktop (computer).

10. 01 no. of Interactive white board with stand.

11. 01 no. of scanner.

12. 01 no. of cannon power shot Digital camera.

13. 02 nos. of NIKON Digital camera

g. As required by the science stream laboratory equipments worth Rs. 1, 85,879.00 were purchased to be used in the labs of Physics, Chemistry & Botany

h. 40 nos. of students enrolled their names as NCC cadres and participated in two camps arranged by the 3rd Assam Battalion, Silchar. Weekly parade is regularly conducted by the expert of 3rd Assam Battalion 29 cadres appeared at 'B' certificate and all of them qualified.

i. Certificate course in Functional English continues. In the previous year 06 nos. of students qualified themselves for obtaining certificate in the course.

ACADEMIC CALENDER:- 2012-2013
M.C. DAS COLLEGE, SONAI
P.O.- Sonaimukh, Dist- Cachar (Assam)
Phone:- 03842-274432

JULY-2012

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
05	Nil	26	26	Nil	Nil

Activities: (a) H.S. 1st Year, TDC Odd Sem. Classes Start from 1st of the Month.
     (b) H.S. 2nd Year classes continue.

AUGUST-2012

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	03	24	24	Nil	Nil

Activities: (a) All classes continue
     (b)1st unit test of all classes in the 2nd week of the month.

SEPTEMBER-2012

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
05	Nil	25	23	Nil	02

Activities: (a) All classes continue
     (b)Freshers welcome of the students & union formation.
     (c) 2nd unit test on the TDC Odd sem. in the last part of the month

OCTOBER-2012

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	11	16	16	Nil	Nil

Activities: (a) All classes continue

NOVEMBER-2012

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	12	14	Nil	14	Nil

Activities: (a) All classes continue
   (b)TDC Odd Sem. exam held from 9th to 23rd of the month.

DECEMBER-2012

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
05	01	25	15	05	05

Activities: (a) All classes continue
   (b) Annual sports of the college from 26th to 30th of the month.
   (c) Test exam. for H.S. 2nd year classes on the
   first part of the month.

JANUARY-2013

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	03	24	24	Nil	Nil

Activities: (a) All classes continue

FEBRUARY-2013

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	02	22	13	09	Nil

Activities: (a) All classes except H.S. 2nd yr. continue upto the 15th of the month.
   (b) H.S. 2nd year classes dissolved from 1st day of the month for their preparation
      of the final exam.
   (c) H.S.1st year & H.S. 2nd Year final exam are likely to be started from 3rd weak
      of the month.

MARCH -2013

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
05	03	23	12	11	Nil

Activities: (a) H.S. 2nd year final exam likely to finish at the end of the 2nd week of the month.
(b) Even sem. classes likely to resume 3rd week of the month.

April-2013

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	02	24	07	17	Nil

Activities: (a) TDC Even sem. exam. is likely to be held from 2nd week to 3rd week of the month.

MAY-2013

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
04	11	16	13	03	Nil

Activities: (a) TDC Odd Sem. & H.S. 2nd Yr. classes to continue upto the middle of the 3rd week of the month.
(b) Summer Vacation starts from the 20th of the month.

JUNE-2013

Sundays	Holidays	Working Days	Teaching Days	Exam.	Others
05	25	Nil	Nil	Nil	NIL

Activities: (a) Summer vacation continues throughout the month.
(b) Preparation of college routine and academic calendar by Academic Monitoring Committee of IQAC of the College

ABSTRACT

Month	Total Days	Sundays	Holidays & Vacation	Working Days	Teaching Days	Exam	Other
July 2012	31	05	Nil	26	26	Nil	Nil
August-2012	31	04	03	24	24	Nil	Nil
Septenber-2012	30	05	Nil	25	23	Nil	02
Octuber-2012	31	05	11	16	16	Nil	Nil
November-2012	30	04	12	14	Nil	14	Nil
December-2012	31	05	01	25	15	05	05
January-2013	31	04	03	24	24	Nil	Nil
February-2013	28	04	02	22	13	09	Nil
March-2013	31	05	02	23	12	11	Nil
April-2013	30	04	02	24	07	17	Nil
May-2013	31	04	11	16	13	03	Nil
June-2013	30	04	25	Nil	Nil	Nil	Nil
Total	**365**	**53**	**73**	**239**	**173**	**59**	**07**

Total working days : 239 days
Teaching Days: 173 days
Sundays, Holidays & Vacation: 126 days

This calendar is tentative and subject to necessary modification if & when necessary consequent upon the publication of the programs of final examination of the council and the University in due time.

Prepared by:
H.K. Nath
Convenor
Academic Monitoring Committee
M.C.Das College, Sonai

Dr. Baharul Islam Laskar
Principal
M. C. Das College, Sonai

Plans of institution for next year *i.e. 2013-2014*

Improvement of facilities in the existing premises of the college. The following items has been chosen on priority basis.

- To complete the construction of the indoor sports1 building funded by the UGC.
- To complete the construction of new Library building.
- To complete the ongoing construction of academic building.
- To construct departmental chambers.
- To install Wi-Fi connectivity in the administrative building.
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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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