

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC 2007-08



Madhab Chandra Das College, Sonai

P.O. Sonaimukh

Dist. Cachar (Assam)

Pin Code: 788119

Phone: 03842-274432

Fax: 03842-274433

Email: mcdcollege72@gmail.com

Website: www.mcdcollege.org.in

Part 'A'

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year, i.e., 2007-08

Plan of action

1. Improvement of Infrastructure

- * To complete the construction of a conference hall (with sitting arrangement if possible).
- * To repair the damaged ceiling of two class rooms in the East Block.
- * To complete the construction of the 1st floor of the girls hostel funded by the UGC.
- * to construct additional rooms for extension activities if any funding agency provides assistance.

2. Improvement of Teaching Method and Aids

- * To purchase LCD projector to be used by the faculty members in the class room/seminar etc.
- * To procure the status of proposals sent to the UGC for two more careers oriented courses.
- * To procure SOUL software from INFLIBNET for administrative use.
- * To appoint teachers in the vacant post of Persian, History and Political Science deptt.
- * To purchase at least 500 volumes of additional books for the central and departmental library.
- * To continue the remedial coaching classes and coaching classes for entry into services for SC, ST and Minority students.
- * To apply to Gauhati University for permission to open Study Centre of Distance and Open Learning in the College.
- * To publish a Souvenir following the Silver Jubilee Celebration of the College.

Achievement

Improvement of infrastructure

1. Repairing of the ceiling of two class rooms in the East Block of the College has been completed taking fund from the College Development Fund.
2. The construction of the 1st floor of the Girls Hostel has been completed. The fund was provided by the UGC. The completion of the construction of the 1st floor of the hostel enhanced the accommodation capacity.
3. The construction of the Conference Hall named Moinul Hoque Choudhury Memorial Auditorium has been completed. The auditorium was formally inaugurated on 20th July by Sri S.M. Dev, Hon'ble Union Minister and Local M.P. Silchar.

Improvement of teaching methods and aids

1. Advertisement was made for appointment of teachers in the department of Persian, History and Political Science. One teacher in the department of Persian has been appointed. Re-advertisement has been made in the department of Political Science and History as the posts were reserved for ST candidates and ST candidates turn up in the interview conducted by the selection board of the College.
2. UGC Remedial Coaching Classes are being conducted for SC, ST and Minority students.
3. LCD Projectors have been purchased for the use of teachers in the class rooms/seminar hall. The projectors have been purchased from the fund provided by the UGC for purchase of equipments under the scheme 'Remedial Coaching Class for entry into services for SC, ST and Minority students'.
4. Proposals have been submitted to the UGC for introduction of certificate course in Functional English.
5. Career oriented programme viz. Fishery and Aquaculture Course in being carried on.

Part 'B'

1. Activities reflecting the goals and objectives of the institution.

M.C. Das College caters to the better academic interest of the downtrodden. During the academic session 2007-08 the College has carried out some activities, all of which are aimed at advancing the quality education of the rural students studying in the College, majority of which are deprived of better academic facilities. The following are the important steps undertaken by the College to reach the targeted goal.

i. Activity relating to infrastructural development.

The completion of the 1st floor of the Girls Hostel has increased the lodging accommodation of the female students from 20 to 30 and is undoubtedly a great achievement towards development of female education in this economically backward rural area.

ii. Activity relating to networking facilities: Nil

iii. Activities relating to the development of downtrodden communities

The continuance of the remedial coaching classes is considered to be of great benefit for the downtrodden students who could hardly afford for home tutors.

iv. Activities relating to visit of renowned academics and distinguished social activists

The dissipate knowledge of various fields among the students, various department of the College organised great lectures by reputed thinkers belonging to different areas who highlighted many basic problems which pore important issues of the day.

Detailed information of guest lecturers is given below:

Organising Department	Topics of discourse	Speaker	Designation of Speaker	Date
Philosophy	Gita-its relevance in the present era	Mr. Bidhan Bhatattacharjee	Selection Grade Lecturer, Cachar College, Silchar	04-08-2007
Economics	Feminization of Agriculture in Barak Valley since independence	Mr. Samar Chandra Deb	Senior Grade Lecturer, R.S. Girls' College, Karimganj	06-09-2007
Commerce	Role of statistic in Commerce education at degree level	Dr. Suprabir Dutta Roy	Principal, Janata College, Kabuganj	30-01-2008

v. Activities relating to educational tour

During the academic session a trip was undertaken jointly by the History and Political Science Department of the College to the Historical Fort Badarpur of Karimganj district. A good no. of students participated in this trip.

The department of Economics also organised a trip to Valley Strong Cement Factory at Badarpurghat. All the students having economics as optional subjects joined the trip.

vi. Activities relating to survey/field study

Extension Education Centre of the College carried out a survey in July, 2007 to assess the effectiveness of SHG's of Sonai Development Block and visited number of SHG's where upon feedback was collected as to the success and failure of the SHG's of the block.

The following SHG's were visited:

	Date of visit
1. Naba Prayash SHG-4	26-09-2007
2. Naba Prayash SHG- 36	13-10-2007
3. Naba Prayash SHG- 37	13-10-2007
4. Naba Prayash SHG – 3	02-02-2008
5. Naba Prayash SHG -26	02-02-2008

Findings of the survey:

The SHG's surveyed were found lacking in proper information for marketing their products of cottage industries. Non-availability of sufficient fund was also found to be hindrance for sustained development.

vii. Activities relating to academic pursuit of faculties

During the session 2007-08 the teachers from some department attended workshops, conference etc. to acquire knowledge and hand it down to the students.

Teacher attending National seminar on 'Buddhadev Bhattacharjee' organised by the Bengali department of Assam University, Silchar.

Name of the teacher	Department	Duration	Venue
Dr. N. Nath	Bengali	Two days	AUS

viii. Activities relating to health orientation programme

To develop knowledge of Pulse Polio Immunization amongst the masses a one day awareness programme on Pulse Polio Immunization was organised by the Health and Hygiene Unit of the College. People from various walks of life from the surrounding villages attended the awareness programme with great enthusiasm. Dr. R. B. Sinha, Retd. SDM, Heath and Family and Family Welfare cachar, Silchar attended the programme and speak in detail the benefit and necessity of Polio Immunization.

2. New academic programme initiated at UG level

- a. An application has been submitted to IDOL (Institute of Distance and Open Learning, Gauhati University) for accordance of permission to open a study centre for the P.G. students.
- b. Remedial Coaching Classes for entry into services for SC, ST and Minority students are being carried on.

3. Innovation in Curriculum Design and Transactions: Nil**4. Inter-disciplinary programme initiated: Nil****5. Examination reforms implemented**

Under its own initiative the College has introduced the system of scrutiny of evaluated answer scripts of the unit test examination conducted by the College to detect irregularities and negligence's the examiners in evaluating the answer scripts.

6. No. of candidates qualified for NET/SLET: Nil**7. Total nos. of Seminars/Workshop conducted**

One Inter-Department Seminar was conducted during the academic session 2007-08. The Inter-Department Seminar conducted during the session is as follows:

Types of Seminar	Organising Department	Theme	Number	Funding Agency
Departmental Seminar for the students	Bengali	Relevance of Nazrul in the present day context	02	Bengali Departmental initiative

8. Research Project: Nil**9. Patent Generated, if any: Nil****10. New collaborative research programme: 01****11. Total research grants received from various agencies: Nil****12. No. of researchers: 01****13. Citation index of faculty members and impact factor: Nil****14. Honours/ Awards to the faculty: Nil****15. Internal Resources Generated**

Income from Xerox centre of the College is the only source of income generated till date.

16. Details of departments getting Sap/ Consist/Dst/Fist etc. Assistance/Recognition: Nil

17. Community Services

Under the initiative of the Extension Education Centre of the College the local people have opened a Micro Finance at Sonai. Dr. Abdul Matin Laskar, lecturer in the deptt. of Bengali is acting as the Chief Advisor of the NGO formed by the un-employed and lower income grouped people of the area.

18. No. of teachers and officers newly recruited: Nil

19. Teaching and non-teaching staff ration: 2:1

20. Improvement in library services

The College management always gives priority of library development. During the session 2007-08 a good no. of books have been added to the library. Besides 10 nos. of racks and Almirah have been purchased for the library.

21. No. of new books/journals subscribed and their value

The new addition to the library stands as follows

No. of books	Costing (₹)	No. of journals	Costing (₹)	No. of News papers	Costing (₹)
1100	270904.00	6	6200.00	3	2850.00

22. No. of courses for which student assessment of teachers is introduced and the action taken on student feed-back

Like the preceding academic session in this year also the student assessments of teachers continues in the following process:

- Outgoing students assess their teachers in prescribed forms.
- Through class room inter-action.
- Through departmental seminars and other academic discourse.

The feedbacks received from students are analyzed in the meeting of the Academic Monitoring Committee and necessary suggestions are given to the concerned teacher for improvement in the desired field.

23. Unit Cost Education

- Rs. 1150.00 (actual, excluding salary) per year
- Rs. 7,500.00 (actual, including salary) per year

24. Computerization of administration and the process of admission, examination result and issue of certificates

The process of computerization of administration, admission of students, examination results and issue of certificate will be initiated in the next academic session i.e., 2008-09.

25. Increase in the Infrastructural Facilities

The following infrastructural facilities have been added to the College

- a. Construction of the 1st floor of the Girls Hostel has been completed.
- b. Construction of the Conference Hall has been completed.
- c. A generator has been purchased.

26. Technology up-gradation: Nil**27. Computer and Internet Access and Training to Teachers and Students: Nil****28. Financial Aid to students**

The teachers' concerned of the College has got a distressed contribution fund from which financial assistant is provided to poor students. The College also provides free scholarships to poor meritorious students. During the session 2007-08, 6 (Six) nos. of students were given free scholarships.

29. Activities and support from the Alumni Association

The Alumni Association is reconstructed after every two years. the association of 2006-08 has donated 3 (three) nos. of water to the College including assisting the IQAC in conducting various awareness and health related programmes such as Cataract Detection camp, Polio Immunization, Blood Grouping Programmes etc.

30. Activities and support from the Parent -Teachers Association

The Parents-Teachers Association of the College stands beside the College and extend co-operation for smooth and healthy functioning of the College. The association is expected to play a very active role during the Silver Jubilee Celebration to be held in 2008.

31. Health Services

Under the Health Care Centre of the College a blood grouping programme was arranged in the College in collaboration with Naba Prayash, a leading NGO of the area in which large no. of students participated

32. Performance in sports activities: Nil**33. Incentive to outstanding sports persons: Nil****34. Activities of the Guidance and Counseling units: Nil****35. Placement services provided to the students: Nil****36. Development programmes for non-teaching staff: Nil****37. Healthy practices of the institution****38. Linkage developed with National /International, Academic/ Research bodies: Nil****39. Any other relevant information about the institution you wish to add**

Remedial Coaching for entry into services to SC/ST students was during the session. The fund was received from the UGC.

Part 'C'

Action plans of institution for the next year

The plan of action chalked out by the IQAC for the next year 2008-09 towards quality enhancement. The plans of actions are follows

1. Improvement of infrastructure

To complete the construction of Women's Hostel

2. Improvement of teaching method and aids

Academic Monitoring Committee to be strengthened to analyze the feedback from the outgoing students and suggest for necessary improvement of the teaching learning process.
