

# THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC 2005-06



## **Madhab Chandra Das College, Sonai**

**P.O. Sonaimukh  
Dist. Cachar (Assam)  
Pin Code: 788119  
Phone: 03842-274432  
Fax: 03842-274433**

Email: [mcdcollege72@gmail.com](mailto:mcdcollege72@gmail.com)

Website: [www.mcdcollege.org.in](http://www.mcdcollege.org.in)

**M. C. DAS COLLEGE, SONAI, CACHAR**  
**INFORMATION ON IQAC**

<b>Sl. No.</b>	<b>Questions</b>	<b>Answers</b>
1.	Do you have functional IQAC in your College? If yes, it was established.	Yes, on 18.01 2005 IQAC was established.
2.	Do you have dedicated computer system for the functioning of the IQAC?	Yes
3.	Do you have internet connectivity? If yes, give details.	No
4.	Have you developed institutional website? If yes, give the website address.	Yes, <a href="http://www.mcdcollege.org.in">www.mcdcollege.org.in</a>
5.	Have you submitted AQAR/Best Accreditation action plan to NAAC (Yes/No)	Yes

## **Part 'A'**

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year i.e. 2005-06.**

The plans of actions are follows

### **Improvement of infrastructure**

- a) To repair damage roof of the main building.
- b) To submit proposal to the Local Central Minister for construction of a conference hall for holding seminars, meetings and other relevant academic programmes.
- c) To complete the construction of the Girls' Hostel (ground floor).
- d) To provide internet facility to the students as well as to the staff.
- e) Improvement of teaching method and aids.
  - I. To send proposal to the U.G.C. for the introduction of remedial coaching classes for SC/ST and minorities.
  - II. To send proposal to the U.G.C. for the introduction of career oriented courses.

### **Achievement (Improvement of infrastructure)**

- a) The repair work of the main academic building has been completed.
- b) Necessary arrangement has been made to initiate the construction of the proposed conference hall. The fund has been provided by the local M.P. and the O.N.G.C.
- c) The construction of the Girls' Hostel is going on and likely to be completed by the end of September 2006.
- d) Institutional Website is yet to be opened.
- e) Installation of a Tara pump in addition to the existing PHE water supply connection has alleviated water shortage in the college campus.

## **Part 'B'**

### **1. Activities reflecting the goals and objectives of the institution**

M. C. Das College, since its very inception, has been dedicated towards the educational development of the all deprived rural students especially the SC/ST and the minorities. During the academic year 2005-2006 the college has launched several activities relating to the enhancement of quality education of the students. The following are the important steps taken in this connection.

#### **I. Activity relating to infrastructural development**

- a) The college was in great need of conference hall / auditorium for holding seminar / symposium / special meeting on various occasions etc. To fulfill this crying need a proposal was submitted to the local M. P. who graciously sanctioned major part of the estimated cost and on his request the O.N.G.C. has agreed to provide the remaining amount and the proposed construction will begin immediately after the release of the sanctioned amount.
- b) The management has been too sincere in providing all possible facilities to the rural girl students who use to come to the college from remote villages facing tremendous conveyance problem. To redress these problem efforts were on the way all through and now a beautiful girls' hostel has been constructed funded by the U.G.C. The construction of the ground floor has nearly been completed.

#### **II. Activity relating to networking facility**

Efforts are being made to introduce internet facility in the college. This will enable the students as well as the teachers to keep themselves apprised of the global information.

#### **III. Activities relating to the development of downtrodden communities**

The college authority is always conscious about undertaking needful steps for academic improvement of the downtrodden communities' viz. SC, ST and minorities. To achieve the desired improvement the following proposals have been submitted to the U.G.C. for financial assistance

1. Remedial coaching for Scheduled Caste and Scheduled Tribe students.
2. Coaching classes for entry into services for SC and ST students.
3. Coaching classes for entry into services for minority students.

The schemes will be of immense help for the downtrodden communities and the college authority is highly hopeful that the schemes will get due consideration of the U.G.C.

#### IV. Activity relating to Career Oriented Programme

In these days of acute employment crisis it is claimed a duty of the college authority to equip the students in the courses by studying which they could stand up on their own. Accordingly the following proposals have been submitted to the U.G.C. for financial grant

1. Fisheries and Aqua Culture
2. Tourism
3. Mushroom Cultivation

#### V. Activities relating to visit of renowned academic and distinguished social activists

The college from time to time organized programmes relating to the current academic and social issues by inviting reputed academics and social workers to enlighten the young learners.

Detailed information of guest lectures are given below

Organizing Department	Topics of discuss	Speaker	Designation of speaker	Date
History	Historiography of Barak Valley during Modern Period	Dr. Kamal Ahmed	Retd. Principal, Karimganj College, Karimganj	20-11-2005
Bengali	Barak Upatyakar Jana Basatir Sandhan	Sri Asid Raja Mazumder	Retd. Principal, Nehru College, Pailapool	30-01-2006
Economics	Feminization of agriculture in Barak Valley since Independence	Sri Samar Ch. Deb	Sr. Lecturer, R. S. Girls' College, Karimganj	31-08-2005

#### VI. Activity relating to academic tour

Under the emphasis of the Department of History a joint tour of the faculty members along with the students was made.

The picture of the educational tour stands, thus

Department	No. of Trip	Place	Date
History	01	Khaspur, the then capital of the erstwhile Cachari Kingdom	26-12-2006

### VII. Activity relating to survey / field activity

The science stream of the college (Self-financing Course) has selected some spots for undertaking field study if the proposal viz. Fishery and Aqua Culture submitted to the U.G.C. get approved. The selected spot is Islamabad Rajdighi under Dholai Constituency

### VIII. Activity relating to academic pursuit of faculties

During the academic session 2005-06, the following faculty members participated in the courses, workshop as detailed below

Name of the Teacher	Department	Theme	Venue	Year
Dr. N. Nath	Bengali	Workshop on U.G. Syllabus	Assam University, Silchar	2006
Mrs. M. Bhattacharjee	Bengali	Workshop on U.G. Syllabus	Assam University, Silchar	2006
Sri S. A. Choudhury	English	University talk AIDS (UTA)	N.E.H.U. Shillong	2006

Teachers attending workshop on Healthy Life Style under Universities talk AIDS (UTA)

Name of the Teacher	Department	Course	Theme	Duration	Venue
Sri S. A. Choudhury	English	Workshop	Universities talk AIDS, Phase II	14-09-2006 To 17-09-2006	N.E.H.U. Shillong
Sri S. A. Choudhury	English	Workshop	Universities talk AIDS, Phase II	21-10-2006 To 22-10-2006	Women's College, Silchar

Teachers attending the course on "Counseling Skills at RGNIYD, Guwahati

Name of the Teacher	Department	Course	Theme	Duration	Venue
Sri S. A. Choudhury	English	Workshop	Counseling Skills	22-03-2006 To 24-03-2006	Rajib Gandhi National Institute of Youth Development

Teachers attending Refresher/Orientation Course at various Universities

Name of the Teacher	Department	Course	Duration	Universities	Year
Mrs. N. Singha	Political Science	Refresher Course	14-02-2005 to 06-03-2005	North Bengal	2005

## **IX. Activity relating to health programme**

To develop consciousness about AIDS, which is of global concern a team of 30 students led by the NSS Programme Officer of the college attended a two day training of Peer educators on HIV/AIDS and Healthy Life Style under Universities talk AIDS (UTA) Phase II project organized by the NSS Regional Centre, Guwahati at Women's College, Silchar from 21st October 2005 to 22nd October 2005. The participant students were very enthusiastic and they were awarded certificates on completion of the course.

### **2. New academic programme initiated at U.G. level**

Remedial Coaching programme was conducted under the financial assistance from the U.G.C. during the academic session 2005-06.

### **3. Innovation in Curriculum Design and Transactions : Nil**

### **4. Inter-disciplinary programme initiated**

With a view to promoting inter-disciplinary activities in the college, steps are being taken by the college authority. An inter-departmental seminar on "Role of nationalized banks in rural development" was organized under the emphasis of the Commerce stream (Self-financing Course).

Considering the immense necessity of functional English among the students a proposal has been submitted to the U.G.C. for introducing a course on Functional English from the current academic session.

### **5. Examination reforms implemented**

To ensure accurate evaluation of the answer scripts by the teachers concerned the Academic Monitoring Committee has initiated the process of scrutinizing the evaluated answer scripts of Unit Test and Terminal Examinations.

### **6. No. of Candidates Qualified for Net/Slet**

01 (Mrs. Mangala Singha qualified NET in the Manipuri subject)

### **7. Total numbers of Seminars / Workshop conducted**

Seminars for the students are conducted as part of the teaching process. They are usually confined to the departments to assess the performance of the students. During the last academic year three departmental seminars were organized.

The Research Consultancy Cell of the college has started functional for activating various departments to organize inter-departmental seminars and making correspondence with various funding agencies.

Details of seminars given below

Type of seminars	Department	Numbers	Agency of funding
Departmental Seminars (for students)	Philosophy	1	College fund
	Bengali	2	
	History	2	
Inter-departmental Seminars	Commerce	1	College fund

## 8. Research Project

### a) Project completed

During the session 2004-05 one project was completed. The research project was carried out by Dr. A. M. Laskar of the Bengali Department.

Besides, Sri S. K. Deb, senior lecturer in the Department of Economics is acting as co-investigator of a research project which is being carried out by Sri Samar C. Deb, lecturer in the Department of Economics, R. S. College, Karimganj as the Principal investigator.

Details of Research Project stand, thus

Status	Number	Principal Investigator / Co-investigator	Department	Title
Completed	1	Dr. A. M. Laskar	Bengali	
Newly implemented	1	Sri S. K. Deb (co-investigator)	Economics	Poverty Cripples Rustic Assam - with special reference to Barak Valley.
Newly implemented	1	Sri B. K. Singha	Manipuri	--

## 9. Patent Generated, if any : Nil

## 10. New Collaborative Research Programme

Sri S. K. Deb, senior lecturer in the Department of Economics is attending as co-investigator for the research project titled Poverty Cripples Rustic Assam – with special reference to Barak Valley in collaboration with Sri S. C. Deb, lecturer in the Department of Economics, R. S. College, Karimganj as the Principal investigator.

## 11. Total Research Grants Received from Various Agencies : Nil

## 12. Number of Researchers

During the academic year one scholar has been awarded Ph.D. degree.

Details of Research Project stand thus



Department	No.	Name of scholar	Title of Thesis	University	Date of notification	Year
Bengali	1	Dr. A. M. Laskar	Sayeed Waliwallahar Kattha Sahitya : Swattar Binirman O Shilporup	Assam University	23-12-2005	2005

### 13. Citation Index of Faculty Members and Impact Factor

One paper (article) was contributed by Dr. A. M. Laskar and was published in the National journal.

### 14. Honours / Awards to the Faculty

During the session 2005-06 one lecturer from the Department of Bengali has been awarded Ph.D. degree.

### 15. Internal Resources Generated

The college started generating internal resources from its Xerox and Computer Centre by making Photocopies etc. at subsidized rate for the internal students and a considerable amount was gained during the academic period.

### 16. Details of Departments Getting Sap/Consist/Dst/Fist Etc. Assistance/ Recognition : Nil

### 17. Community Services

Nearly 500 food packets had been distributed among the flood victims of Mangalpur village which is situated only 2 k.m. away from the college. This scheme had been implemented by the Extension Education Centre of the college.

### 18. No. of teachers and officers newly recruited : Nil

### 19. Teaching and non-teaching staff ratio : 2:1

### 20. Improvement in library services

The management is well aware of the necessity of the improvement of the college library. The library kept open for the students as well as teachers from 10 am to 4 pm and the students could avail of the reading room facility during this time throughout the week except holidays. Process is on the way to computerize the library in the current year.

### 21. No. of new books/ journals subscribed and their value

During the academic session 2005-06, college purchased a good number of books. A few more journals and newspapers were also subscribed to enrich the college library.

The new addition to the library stands as follows

No. of Books	Costing (Rs.)	No. of Journals	Costing (Rs.)	No. of News Papers	Costing (Rs.)
900	175813.00	6	5851.00	3	2841.00

## **22. No. of courses for which student assessment of teachers is introduced and the action taken on student feed-back**

Student's assessment of teachers has been introduced in different courses mainly for better academic interest of the institution and for improving teaching learning method. Generally, a student assesses a teacher in the following process.

- Outgoing students assess their teacher in prescribed forms.
- Through class room inter-action.
- Through departmental seminars and other academic discusses.

Assessment of teacher is patronized in the college for developing teaching excellence of the faculty members. A teacher could develop and update his teaching skill and ability on the basis of the student's feedback.

## **23. Unit Cost of Education**

- Rs. 9200.00 (Actual excluding salary) per year
- Rs. 13700.00 (Actual, including salary) per year

## **24. Computerization of Administration and the Process of Admission, Examination Result and Issue of Certificates**

Finance section of the college has been fully computerized and branches of college are going to be computerized and interlinked together.

## **25. Increase in the Infrastructural Facilities**

During the current academic year 2005-06, following infrastructural facilities have been added to the college

- Construction of a conference hall begin
- Construction of the R.C.C. Girls' Hostel
- Teaching aids and equipment: viz. computer, over head slide projector have been purchased under various special courses funded by the U.G.C.

## **26. Technology Upgradation : Nil**

## **27. Computer and Internet Access and Training to Teachers and Students**

With a view to providing computer and internet access to the teachers and students, computer training programmes was introduced in collaboration with Amtron since 2004 and during academic session 15 No. of students have been trained through this course and they were awarded certificates on the successful completion of the course.

The management prepares to send a proposal to the University authority (affiliated University) to recognize a syllabus to be framed for the three months certificate course in computer training.

#### **28. Financial Aid to Students**

College provides financial aid to the financially backward students of the college. During the academic session a good number of students sought for financial support and eleven of them were granted aids.

#### **29. Activities and Support from the Alumni Association : Nil**

#### **30. Activities and Support from the Parent-Teachers Association**

Parents-teachers Association is an important patronizing agency of the college and extends all round co-operations for the smooth and healthy functioning of the college.

During the academic period, Parents-teachers Association in its several meeting discussed some vital issues relating to academic and disciplinary activities of the college and extended its co-operation in taking decision regarding some important matters such as

- a) Fixing qualifying marks in the test examination to sit for final examination
- b) Adherence to regular attendance in classes
- c) Maintenance of internal discipline during the college hours

#### **31. Health Services**

The college maintains a regular health centre under the supervision of a retired Doctor. The health centre organized a blood grouping camp and also polio immunization camp in collaboration with Dr. Ng. Surendra Singha, Senior Medical & Health Officer, Sonai.

#### **32. Performance in Sports Activities**

The Sports and Game Cell of the college organized a Cycle Safari (adventures sports) funded by the U.G.C. 30 students participated in this adventures sports.

A friendly football match was also organized by the Sports and Game Cell between the teaching staff of the college and that of the nearly Higher Secondary School. The match was won by the college by 1-0 goals.

#### **33. Incentive to Outstanding Sports Persons : Nil**

#### **34. Activities of the Guidance and Counseling Units**

The Career Guidance Cell of the college was formed in 2004 to facilitate the students for their career advancement. During the academic year the Cell collected some magazines and periodicals and distributed them among the students. A number of prospectuses were also collected from distant Universities for the interested students to derive benefit from the same.

Further to acquaint the students with various job information a programme was organized by inviting District Recruitment Officer who delivered lecture on employment opportunities in various field in the private sector as well as public sector.

**35. Placement Services Provided to the Students :** Nil

**36. Development Programmes For Non-Teaching Staff :** Nil

**37. Healthy Practices of the institution**

For the healthy progress and perpetual development, the college prioritizes the following practices and seeks to derive desired result from them.

- a) Alleviation of irregularities, in any form which may hinder the smooth and healthy progress of the institution
- b) Precipitance of qualitative change, introduction of monitoring process and regular meetings among the faculty members
- c) Special emphasis on the education of the downtrodden, especially the SC. ST and minority communities
- d) Work culture among the non-teaching staff
- e) Strict adherence to hygiene and cleanliness in the college campus.

**38. Linkage developed with National / International, Academic/Research bodies :** Nil

**39. Any other Relevant Information about the Institution you wish to add :** Nil

## **Part 'C'**

### **\* Action plans of institution for the next year**

The plan of action chalked out by the IQAC for the next year 2006-07 towards quality enhancement. The plans of actions are follows

#### **Improvement of infrastructure**

- a) To complete the construction of conference hall with permanent sitting arrangement
- b) To procure at least 500 volumes of books for the library
- c) To add new books to the departmental library
- d) To submit new proposal for introduction of a few career oriented programmes
- e) Appointment of teachers in the Bengali and Manipuri Departments
- f) To strengthen the college NSS unit
- g) To submit proposal for construction of the girls hostel
- h) To submit a proposal to the U.G.C. for holding a National Seminar

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